



**WAUCONDA COMMUNITY UNIT
SCHOOL DISTRICT 118**

555 North Main Street, Wauconda, Illinois 60084-1299, (847) 526-7690, Fax (847) 526-1019, www.cusd118.lake.k12.il.us
First Class Schools • Wauconda Grade • Robert Crown • Cotton Creek • Wauconda Middle • Matthews Middle • Wauconda High

Superintendent of Schools
Dr. Daniel J. Coles

Associate Superintendent
Business Services
William Harkin

Assistant Superintendent
Curriculum & Instruction
Laura Bellchenko

Assistant Superintendent
Special Education
Janis Morgan

Assistant Superintendent
Human Resources
James LePage

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BOARD OF EDUCATION OF WAUCONDA COMMUNITY UNIT SCHOOL DISTRICT 118 TO BE HELD AT 7:00 P.M. ON THURSDAY, MAY 21, 2009, IN THE WAUCONDA DISTRICT 118 BOARD ROOM, 555 N. MAIN ST., WAUCONDA, IL 60084 (USE EVENTS ENTRANCE).

BOARD OF EDUCATION

MEETING, MAY 21, 2009

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ACCEPTANCE OF AGENDA
5. RECOGNITION OF STAFF/STUDENTS (Location – WHS East Cafeteria)
 - A. Wendy Mills & Ronnie Runge – Coordinated the Mother's Day "Give Back Dinner" & Fortunate Pooches and Lab Rescue Center Fundraiser
 - B. Midwest Talent Search Participants – 6th grade students who participated in taking the SAT College Placement Exam
 - C. WMS Scholastic Bowl Participants – Regional Champions, 3rd Place in Sectionals
 - D. Jack Skowronnek, 4th Grade Student at Robert Crown School – Raised more the \$1,200 for the St. Baldrick's Foundation.

6. RECOGNITION OF AUDIENCE

At this time members of the audience may address the Board regarding agenda items or any other item of interest. Each speaker will be asked to give their name and address for the record and will be limited to five minutes. Once all audience speakers have been heard during this portion of the meeting, no further participation will be sought from the audience. It is the practice of the Board not to address issues pertaining to individual students or employees in open session. If you wish to address the Board on a matter pertaining to a specific student or employee, please submit your request in writing to the Board clerk before the conclusion of this meeting so that the Board can hear your comments in closed session. Thank you.

7. CONSENT AGENDA (items marked with *)

Consent agenda items are those that are considered routine and are adopted by one motion, unless any board member or the Superintendent requests that an item be removed. The item/items removed are voted on separately.

MOTION: I move to adopt the items listed on the Consent Agenda.

- A. Approval of Minutes*
 1. Regular Meeting of April 16, 2009
 2. Special Meeting of April 30, 2009
 3. Closed Session of May 7, 2009
- B. Approval of Destruction of Closed Session Audio Recordings
 1. April 19, 2007 (1)
 2. May 3, 2007 (1)
 3. May 3, 2007 (2)
 4. May 17, 2007
- C. Approval of Bills Payable *
- D. Approval of Bills Payable – Site and Construction*
- E. Approval of Payrolls*
- F. Acceptance of Treasurer's Report*

G. Approval of the Appointment, Employment/Dismissal of Personnel*

1. Certificated Personnel: Employment
2. Certificated Personnel: Resignation
3. Certificated Personnel: Leave of Absence

8. CORRESPONDENCE

- A. Thank you card from staff for lunches provided during Teacher Appreciation Week.

9. COMMITTEE REPORTS

- A. Superintendent's Report

10. OLD BUSINESS

11. NEW BUSINESS

- A. Approval of New District Technology Supervisor Position
- B. Approval of Appointment of District Technology Supervisor
- C. Approval of Revision to Grades 6-12 Math Sequences Flow Chart
- D. Approval of Parent/Student Handbooks 2009/10
- E. Approval of Overnight Trip Request – WHS Pom Dance Team
- F. Approval of Seal Coating Bid

12. BOARD DISCUSSION

13. CLOSED SESSION

- A. Information Regarding the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees

14. ADJOURNMENT

Schedule of Meetings:

Thurs June 4, 2009 7:00 P.M.

COMMITTEE OF THE WHOLE

Tentative Topics

- Technology Plan 2009/10
- Select School Improvement Goals Update 2008/09
- Graduation/Promotion Exercises 2010
- Substitute Teachers Compensation 2009/10
- SEDOL Budget 2009/10
- Capital Outlay Projects Update
- Revision to Budget Calendar 2009/10
- Board Pre-Approval Process for July Bills Payable and July Payroll
- Committee of the Whole and Board Meeting Planning Calendar 2009/10
- Membership Renewal In Illinois Association of School Boards (IASB) 2009/10
- Board Member Participation at the IASB Joint Annual Conference – November 2009
- Policy Additions/Revisions

Thurs June 18, 2009 7:00 P.M.

REGULAR BUSINESS MEETING

Dated: May 15, 2009

Thomas A. Weber, Sr., Secretary

© Wauconda CUSD 118
May 21, 2009

BOARD OF EDUCATION

MINUTES OF APRIL 16, 2009

1. CALL TO ORDER

A regular meeting of the Board of Education of Wauconda Community Unit School District 118 was called to order at 7:00 p.m. on Thursday, April 16, 2009 by John Armstrong, President.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

3. ROLL CALL

- PRESENT: Armstrong, Liddell, McHugh, Swanson, Weber
- ABSENT: Batson, Dato
- OTHERS
- PRESENT: D. Coles, W. Harkin, J. Morgan, L. Beltchenko, J. LePage and a few guests.

4. ACCEPTANCE OF AGENDA

MOTION: By Weber second by Liddell to accept the agenda as presented.

VOTE: All members present voted aye.

5. RECOGNITION OF STAFF/STUDENTS

The Board proceeded to the East Cafeteria at 7:02 p.m. for recognition.

The Board recognized the following:

- A. "Club Excel Instructors" – Instructed ISAT Prep Classes at Robert Crown School
- B. Grace Cooper (5th Grade at WGS) & Brianna Zukowski (5th Grade at RCS) – Designed winning posters in the National Arobr Day Foundation poster contest
- C. Middle School Wrestlers, Tyler Holt (WMS), Will Danner (WMS), Bruce Pearl (MMS), and Blake Rowe (MMS) – IESA State Wrestling Tournament Qualifiers
- D. WMS 8th Grader, Connor Haran – 215 Pound State Champion in the IESA State Tournament
- E. WHS Junior, Kelsey Mills and WHS Sophomore, Tammy Ellis – Reached State Finals in IHSA 3 Point Shooting Contest
- F. WHS Varsity Cheerleaders – 4th Place in IHSA State Competition
- G. WHS Varsity Wrestling Team – IHSA Regional Champions
- H. WHS Senior, Scott Carlson – IHSA State Champion, 152 lb. Weight Class

The Board returned to the Board Room at 7:32 p.m.

6. RECOGNITION OF AUDIENCE

Mr. Jonathan Feryance, 409 N. Main St., Wauconda, IL 60084, informed the Board that he was in attendance at a Village Board meeting which included a presentation by 8th grade students on a study they conducted of Bangs Lake. Mr. Feryance indicated that he hopes the schools continue to do these kinds of projects. Dr. Coles noted that the study was part of a Project Citizen Class.

7. CONSENT AGENDA

MOTION: By Weber second by Liddell to adopt the items listed on the Consent Agenda (7.G. 3.)

VOTE: On roll call all members present voted aye.

Items on the Consent Agenda included:

A. Approval of Minutes

1. Regular Meeting of March 19, 2009
2. Closed Session of March 19, 2009 (1)

B. Approval of Destruction of Closed Session Audio Recordings

1. March 19, 2007 (1)
2. March 19, 2007 (2)
3. March 19, 2007 (3)
4. April 5, 2007

C. Approval of Bills Payable

| | |
|---------------------|-----------------|
| Education Fund | \$ 756,690.41 |
| OPS Bldg Maint Fund | \$ 282,235.80 |
| Transportation Fund | \$ 149,455.96 |
| Debt Service Fund | \$ 28,795.05 |
| Total | \$ 1,217,177.22 |

| | |
|--|-----------------|
| D. Approval of Bills Payable – Site and Construction | \$ |
| Grand Total of Bills Payable | \$ 1,217,177.22 |

E. Approval of Payrolls

| <u>March 13, 2009</u> | | <u>March 31, 2009</u> | |
|-----------------------|----------------|-----------------------|----------------|
| Education Fund | \$ 975,597.64 | Education Fund | \$1,063,128.25 |
| O&M Fund | \$ 80,932.23 | O&M Fund | \$ 85,312.65 |
| Transportation | \$ 75,321.44 | Transportation | \$ 74,320.67 |
| Total | \$1,131,851.31 | Total | \$1,222,761.57 |

F. Acceptance and filing for audit of Treasurer's Report for the month ended March 31, 2009.

G. Information Regarding the Appointment, Employment/Dismissal of Personnel

1. Certificated Personnel: Employment

| | | | |
|-----------------|---|-------------|-------------|
| Gregory Bays | 1.0 FTE Physical Science/WHS | \$32,931.00 | BA Lev A |
| Marla Perry | 1.0 FTE 3 rd Grade Bilingual/RCS | \$34,484.00 | BA+15 Lev C |
| Korine Fioito | 1.0 FTE 4 th Grade Teacher/RC | \$33,487.00 | BA Lev B |
| MaryLou McClain | 1.0 FTE Library Media Specialist/WGS | \$41,944.00 | MA Lev G |

Returning Staff for the 2008/09 school year:

| | | | |
|-----------------|-------------------------------|---------------------------------------|-------------|
| Janet Szewczyk | 1.0 FTE Speech & Lang/RC | \$37,785.00 | BA+15 Lev F |
| Mary J. Samuels | 0.6 FTE Speech & Lang/CC | \$82,429.00 (Prorated at \$49,457.00) | MA+30 Lev O |
| Nancy Valrose | 0.5 FTE Learning Behav Res/RC | \$40,355.00 (Prorated at \$20,177.50) | BA Lev I |

2. Certificated Personnel: Leave of Absence

Tricia Bress, Speech and Language Pathologist for the District, part-time (0.5 FTE) leave of absence for the 2009/10 school year and to work part-time (0.5 FTE) for the 2009/10 school year.

Kelly Plunk, Elementary Special Education Coordinator for the District, leave of absence to begin on or about August 13, 2009 with a return to work date on or about October 5 2009 and upon her return, to work part-time (0.5) FTE for the 2009/10 school year.

Katherine Diomede, Fifth Grade Teacher at WGS, full-time unpaid leave of absence for the 2009/2010 school year.

3. Certificated Personnel: Resignation

Debra Kouri, Learning Behavior Resource/MMS, effective at the conclusion of the 2008/09 school year.

8. CORRESPONDENCE

A. The Board received a thank you card from the Wauconda Fire Department for a memorial donation.

9. COMMITTEE REPORTS

A. Superintendent's Report

- Dr. Coles reported on a recent meeting he and Mr. Harkin attended with Congresswoman Melissa Bean regarding stimulus funds.
- Dr. Coles updated the Board on the continued success of our District-wide Food Drives.
- The testing dates for the Prairie State Achievement Exam (PSAE) are April 22 & 23.
- The Retirement Brunch scheduled for May 3, 2009 was discussed.
- The WHS Boosters Annual Golf Outing will take place on Wednesday, June 17, 2009.
- Dr. Coles reviewed dates for upcoming events.
- An article from the Illinois State School News Service was shared.

10. OLD BUSINESS

None

11. NEW BUSINESSA. APPROVAL OF NEW RECOGNITION CORDS FOR WHS GRADUATES

MOTION: By Swanson second by McHugh to approve the new Recognition Cords for Wauconda High School Graduates as presented.

VOTE: On roll call, all members present voted aye.

B. APPROVAL OF AUDITOR FY08/09

MOTION: By Weber second by Swanson to approve the proposal from Evans, Marshall & Pease, Rolling Meadows, IL., to provide the auditing services for the FY08/09 school year. The proposed fee for the FY08/09 audit is \$16,200.00.

VOTE: On roll call, all members present voted aye.

Dr. Coles noted that the Board gave direction at the March 15, 2009 Business Meeting to go out for Bid for this service. The low bid is less than we paid for last years audit. Discussion occurred regarding the cost and the company's references.

C. APPROVAL OF FOOD SERVICE CONTRACT

MOTION: By Swanson second by Dato to approve the one-year contract with Arbor Management, Inc. to provide the lunch program for the 2009/10 school year. The proposal per meal rate for the 2009/10 school year is \$2.32.

VOTE: On roll call, all members present voted aye.

D. APPROVAL OF LUNCH FEES 2009/10

MOTION: By Weber second by Liddell to approve the recommended lunch fees for FY09/10. There is an increase recommended at this time that is tied to the new cost of the food service management company.

| | | | | |
|---------|--------------|--------------|---------------|--------------|
| 2009/10 | <u>1 - 5</u> | <u>6 - 8</u> | <u>9 - 12</u> | <u>Adult</u> |
| | \$2.25 | \$2.25 | \$2.50 | \$3.25 |

VOTE: On roll call, all members present voted aye.

A revised memo was distributed.

E. APPROVAL OF STUDENT FEES FY09/10

MOTION: By McHugh second by Liddell to approve the school fees for FY09/10, as presented.

VOTE: On roll call, all members present voted aye.

F. APPROVAL OF STAFFING PLAN 2009/10

MOTION: By Weber second by Swanson to approve the Staffing Plan 2009/10 as presented.

VOTE: On roll call, all members present voted aye.

G. APPROVAL OF MEMBERSHIP RENEWAL IN IHSA 2009/10

MOTION: By Liddell second by McHugh to approve the renewal of IHSA Membership for the 2009/2010 school year.

VOTE: On roll call, all members present voted aye.

H. APPROVAL OF AMENDED SCHOOL CALENDAR 2008/09

MOTION: By Liddell second by McHugh to approve the amended School Calendar for 2008/09 as presented.

VOTE: On roll call, all members present voted aye.

Due to the use of three emergency days, the last day of attendance for Kindergarten students will be Thursday, May 28, 2009 (regular dismissal time). Friday, May 29, 2009 will be the last day for grades 1-12 (shortened schedule).

I. APPROVAL OF OVERNIGHT TRIP REQUEST – WHS VARSITY GIRLS BASKETBALL TEAM

MOTION: By Swanson second by Liddell to approve the overnight trip request for the WHS Varsity Girls Basketball Team to attend the ISU Girls Basketball Shootout, June 17 – 18, 2009.

VOTE: On roll call, all members present voted aye.

12. BOARD MEMBER DISCUSSION

Mrs. McHugh reminded all of the Middle School plays this weekend.

Mrs. Armstrong stated that we have a recognition plaque for Mr. Batson and since he was not in attendance tonight we will send it to him.

13. CLOSED SESSION

None

14. ADJOURNMENT

MOTION: By Liddell second by Weber to adjourn the meeting at 7:55 p.m.

VOTE: All members present voted aye.

President

Secretary

1. CALL TO ORDER

A special meeting of the Board of Education of Wauconda Community Unit School District 118 was called to order at 7:00 p.m. on April 30, 2009 by John Armstrong , President.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

3. ROLL CALL

PRESENT: Armstrong, Dato, Liddell, McHugh, Midkiff, Swanson, Weber
ABSENT:
OTHERS
PRESENT: D. Coles and a few audience members

4. ACCEPTANCE OF AGENDA

MOTION: By Dato second by McHugh to accept the agenda as presented.

VOTE: All members present voted aye.

5. RECOGNITION OF AUDIENCE

None

6. ORGANIZATION OF THE BOARD OF EDUCATION

A. Oath of Office

Dr. Coles administered the Oath of Office to newly elected and re-elected Board Members, Mrs. Dato, Mrs. McHugh, Mr. Midkiff and Mr. Weber.

B. Appointment of Superintendent as President Pro-Temp

Mr. Armstrong appointed Dr. Coles as President Pro-Temp. At this time Dr. Coles acted as chair until a Board President was elected.

C. Election of President

Dr. Coles requested nominations for the office of President.

Mr. Swanson nominated Mr. Armstrong, second by Mr. Weber.

Roll call vote for Mr. Armstrong – all members present voted aye with the exception of Mr. Midkiff who abstained. The gavel was passed to Mr. Armstrong.

D. Election of Vice-President

Mr. Armstrong requested nominations for the office of Vice-President.

Mrs. McHugh nominated Ms. Liddell second, by Mr. Swanson.

Roll call vote for Ms. Liddell – all members present voted aye with the exception of Mr. Midkiff who abstained.

E. Election of Secretary

Mr. Armstrong requested nominations for the office of Secretary.

Ms. Liddell nominated Mr. Swanson, second by Mr. Weber

Roll call vote for Mr. Swanson – all members present voted aye with the exception of Mr. Midkiff who abstained.

F. Appointment of SEDOL Governing Board Representative

Mr. Armstrong appointed Mrs. McHugh as SEDOL Governing Board Representative. Mr. Weber will remain the alternate.

G. Appointment of IASB Delegate & Alternate

Mr. Armstrong reappointed Mr. Swanson as IASB Delegate and Mr. Armstrong will serve as alternate.

H. Approval of Board Meeting Dates

MOTION: By Weber second by Dato to approve the meeting dates for the period of May 7, 2009– April 21, 2011

VOTE: On roll call, all members present voted aye.

Dr. Coles noted that there is no COW or Business Meeting scheduled in July. A special meeting will be held after the August 6th COW to adopt the tentative Budget. There is also no COW scheduled during January. The April meetings are scheduled to accommodate Spring Break and the November meetings have been scheduled to accommodate the IASB Tri-Conference.

7. NEW BUSINESS

A. Adoption of Resolution to Issue Tax anticipation Warrants – Additional \$4,000,000.

MOTION: By Weber second by McHugh to adopt the Resolution authorizing the issuance of additional tax anticipation warrants, (TAW), in the amount not to exceed \$4,000,000. These warrants are secured by the funds due from the 2008 tax levy.

VOTE: On roll call, all members present voted aye.

Mr. Harkin spoke about the lateness of the state reimbursements, noting that we recently received 1.2 million. We are still waiting for the third quarter categorical payments. Mr. Harkin added that we can now cover payroll through May 15 and will hopefully not have to utilize the full \$4,000,000. Dr. Coles spoke briefly about additional monies coming from the state and the lack of direct clarification or guidelines on how the funds can be used and what reporting must be done. Discussion followed regarding the status of state funding and what we can expect in the future.

8. CLOSED SESSION

None

9. ADJOURNMENT

MOTION: By Weber second by McHugh to adjourn the meeting at 7:20 p.m.

VOTE: All members present voted aye.